

**Florence Area Coordinating Council**

**Board of Directors Meeting Minutes**

**April 21, 2010**

**Attendance:** Sarah Huff, Juanita Kirkham, Jenny Alberty, Bettie Egerton, Bou Kilgore, Diane McCalmont

1. FACC Board of Directors meeting for 4/21/10 was **called to order** by FACC President Sarah Huff at 8:30.
2. **Minutes:** Minutes for the Board of Directors 3/17/10 meeting was approved by a motion from Diane, second by Jenny and unanimous vote of attending board members.
3. **Treasurer's Report:** Treasurer noted \$2 in interest and 1 new membership. Treasurer's report is entered into the minutes as submitted.
4. **Old Business:**
  - a. **Umbrella Agreement Form:** Jenny reported the expense for a lawyer to check our agreement's legality could cost \$1500. Concerns to be addressed include is the agreement accurate; do we commit to the time and liability of this agreement; member agencies are underfunded to support this agreement; fiscal liability for umbrella agreements made with agencies who raise more than \$25,000 are subject to IRS protocols; the IRS already is focused on FACC not filing 990's for the past four years. Our treasurer noted that we are now current but must file the next 990 by November and the board agreed that a checklist for the future treasurer would be useful. The board noted that cost to hire accountants to do the 990 is expensive and that umbrella agreements are easier to oversee if the funds are under \$25,000. The board suggested finding a retired accountant by September and to let the new board make the decision to continue to offer umbrella agreements. This item will be included in the next council meeting.
  - b. **Volunteer Event:** The financing of the \$500 award given was based on the West Lane Care Providers balance. Money from the participants went toward the expense of the event. In the future, the board will adjust the budget accordingly. Bettie reported this annual event encouraged donating to charity and set a positive tone in the community. To foster membership in FACC, it was suggested to check and recruit the participants. Also, the board discussed using the FACC website as appropriate. The budget committee will approve the expenses for this event next year.

- c. **Open vacancies on the board:** At our next meeting we will announce and open from the floor nominations with a written document.

**5. Roundtable:**

- a. **FACC scholarship:** The next board will establish the protocol for FACC scholarships. Bou shared samples of the SHS form with interview questions and a decision matrix from the Florence Garden Club
  
- b. **FACES:** After being moved by Juanita and seconded by Diane, the board approved that this event on June 18, 2010 be cosponsored by FACC and the Ford Foundation.

- 6.** FACC meeting for 4/21 was adjourned at 9:37 by FACC President Sarah Huff.

Respectfully submitted by,

Boudinot A. B. Kilgore

FACC Board member

**Next Council Meeting:** June 2, 2010, 9-10, Siuslaw Fire and Rescue

**Next Board Meeting:** June 16, 2010, 8:30-9:30, DHS Conference Room